

FileTrail's ScanStation

Now, checking files out is as easy as presenting your security badge to the Scan Station and walking away.

About ScanStation

FileTrail's ScanStation is a software function that provides a window dedicated to check-in and check-out in an open or unattended file room. ScanStation is designed to make check-in and check-out as easy as possible to encourage compliance where staff must do their own check-in and check-out.

Making Check-Out Easy

An easy check-out process ensures higher compliance. Staff do a 2-step process:

1. Place one or more RFID-tagged files on the desktop above the SmartPad.
2. Identify themselves by presenting their security badge, scanning a bar code, or presenting their RFID tag.

Then, they simply pick up their files and walk away. ScanStation completes the check-out process and resets the screen to be ready for the next person.

Checking In with ScanStation

Checking files in with ScanStation is easy for clerks.

1. Place one or more RFID-tagged files on the desktop above the SmartPad.
2. Scan the bar code printed for the file room or present an RFID tag assigned to the file room.

Then, they simply pick up their files and walk away. ScanStation reads all the RFID tags on the folders the user has selected and completes the check-out process—then it resets the screen to be ready for the next person.

Automatic Startup

You can configure the ScanStation function to start automatically, ensuring that its functionality will be available each morning when the file room PC is logged in.



Badge Reader Specifications

Typical maximum read range:	1.0" – 3.0" (2.5 – 7.6cm) dependent upon proximity card type and environmental conditions																
Desktop dimensions:	3 3/8" x 2" x 0.6"																
Desktop weight:	0.45 lbs (204g)																
Power supply and interface:	USB self-powered																
Indicators:	Tri-state LED, beeper																
Transmit frequency:	125 kHz																
Operating temperature range:	-22° to 150°F (-30° to 65°C)																
Operating humidity range:	5% to 95% relative humidity, non-condensing																
Storage temperature range:	-40° to 185°F (-40° to 85°C)																
Interface:	USB, plug-n-play (no software to install)																
Certifications:	FCC, United States; CE Mark Europe, C-TICK, RoHS, Industry Canada																
Compatibility:	Compatible with Windows CE®, Windows 2000®, Windows XP®, Windows Vista®, Windows 7®, Macintosh®, the Solaris™ operating system, Sun Ray™ thin clients, and Linux. (Free configuration software requires Windows® operating system.)																
Supported cards:	<table border="0"> <tr> <td>AWID</td> <td>Cardax</td> </tr> <tr> <td>Casi-Rusco</td> <td>Deister</td> </tr> <tr> <td>EM410X/Rosslare</td> <td>G-Prox II</td> </tr> <tr> <td>HID</td> <td>Hitag 1, S</td> </tr> <tr> <td>Hitag 2</td> <td>Honeywell Nexwatch</td> </tr> <tr> <td>IDTECK/RF Logics</td> <td>Indala 26 bit</td> </tr> <tr> <td>Indala Custom</td> <td>Kantech ioProx</td> </tr> <tr> <td>Keri Systems</td> <td>ReadyKey Pro</td> </tr> </table>	AWID	Cardax	Casi-Rusco	Deister	EM410X/Rosslare	G-Prox II	HID	Hitag 1, S	Hitag 2	Honeywell Nexwatch	IDTECK/RF Logics	Indala 26 bit	Indala Custom	Kantech ioProx	Keri Systems	ReadyKey Pro
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SmartPad Specifications

See the SmartPad datasheet for specifications.