



FileTrail - The Leader in RFID Tracking Solutions

## RFID Solutions For Property and Evidence Management

Gaining control of property and evidence promotes accountability.

### Users Speak Out

*"FileTrail tracks over 700,000 pieces of evidence and helps us provide fast retrieval for our customers."*

**A. J. Dunks**  
Humboldt Police Department

*"FileTrail gives us quick access to determine whether a case has exhibits, what type they are, how many there are, and where to find them."*

Washington State Appellate Court

### Product Features

- **Dashboard Summary:** Officers, clerks, detectives and supervisors see real-time status, while task lists simplify completion and avoid potential backlogs and bottlenecks.
- **Custom Workflow:** Easy configuration of workflows, tasks, routing and dashboard entries streamline operations, while analytical reports provide decision support and trend recognition.
- **Chain of Custody:** FileTrail keeps an unalterable chain of custody from creation through destruction. In addition, all changes to data are logged, along with who made the changes and when.
- **Email Alerts:** FileTrail streamlines processes by generating alerts by email for a variety of different purposes.

Just a few misplaced items can jeopardize your career and tarnish the reputation of your law enforcement agency. Every day, the manual tasks your staff must perform put a strain on limited resources, diminishing your responsiveness and level of service. In extreme cases, convictions fail when evidence can't be found or the chain of custody is questioned.

FileTrail Property & Evidence Management was developed to bring order to even the most chaotic operations. Our solutions streamline evidence handling and put you in control, keeping track of each item and backing you up with a secured chain of custody.

### Powerful Results

FileTrail Property & Evidence Management is easy to deploy and learn, giving immediate and powerful results:

- **Eliminate Loss:** Tracking and location information lets clerks know exact locations of any item at any time, and time limits help prevent loss.
- **Save Time:** FileTrail streamlines evidence handling and improves efficiency by automating manual tasks and providing powerful tools to staff in all roles.
- **Work Your Way:** FileTrail is highly configurable without scripts or custom programming. Flexibility of design accommodates existing processes and data.
- **Simplify Disposition:** FileTrail is designed to ensure that property is returned to the correct recipient or destroyed with audit protection.
- **Automate Tracking:** FileTrail Tracks with RFID or bar code labeling that identifies storage locations, staff property and evidence.

**FILETRAIL**<sup>®</sup>  
...because Paper Happens<sup>®</sup>  
<http://www.FileTrail.com>

## Product Features (Continued)

- **Sophisticated Reporting:** Analytical reports summarize activity, productivity and workflow. Audit discrepancy reports alert you to evidence that is missing or in the wrong location so you can fix failures in compliance. Pull lists, delivery lists, and re-file lists streamline manual movement of items.
- **On-Demand Reporting:** Reports are easily configured with the fields you want, sorted your way, and easily downloaded. You control which users or groups see a particular report.
- **New Case Origination:** Integration with your case management system synchronizes the FileTrail database, reducing data entry, ensuring consistency of data, and triggering printing of labels.
- **Integrated Interface:** Physical and electronic evidence are available in one interface, making it easier to manage.
- **Secured Exits:** Exits can be secured when using FileTrail RFID technology. Unauthorized removal triggers a siren, lights and alerts using email or text message.
- **Expandability:** Your FileTrail system can be expanded to encompass case file tracking and records management. Our leading-edge file tracking and records management solutions are used by hundreds of organizations in many industries.
- **RFID Detector:** With FileTrail RFID, the portable scanner becomes more than a conventional auditing tool. Audits are completed in one-fifth the time with RFID. And, missing or misplaced items can be detected from up to 14 feet away, cutting search time dramatically.
- **Pulling for Calendar:** Leverage the court calendar by importing calendar data or by using cut-and paste. Location-based pull lists ensure that all items are pulled and ready in a timely manner.

## About FileTrail

FileTrail, Inc., is the leading provider of browser-based records management solutions. Companies of all sizes turn to FileTrail to streamline processes with the latest technology and most configurable software. Headquartered in San Jose, California, FileTrail has been providing solutions for records management since 2001.

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Product: Property & Evidence

## Advanced Technology

One of the things that makes FileTrail so successful is our advanced technology. A house is only as good as its foundation. From the start, we crafted our technology and architecture to deliver powerful results:

- **Browser-based Technology:** FileTrail runs in any current browser, making it instantly accessible without installing software at every PC. Our enterprise-class security gives you complete control over who can login, view, request, add, edit and dispose of property and evidence.
- **Intuitive Interface:** FileTrail clients love the ease with which they learn and use the software. You save time and money because extensive training isn't necessary and new-hires get it quickly. Our browser interface is as easy to use as amazon.com and other popular sites.
- **Hosted Service Option:** FileTrail can be installed on your server or run as a low-cost hosted service where the application and database are installed in our data center, with backups, upgrades and maintenance performed by our staff.
- **Live Integration:** Web services and browser technology place the power of FileTrail on your case management screens. Retrieve a list of evidence for a case from the FileTrail web service for display on your *case detail* screen. With only a few mouse clicks, staff may request retrieval, splitting, or merging of evidence.
- **Bar Code Technology:** FileTrail takes full advantage of bar code technology to streamline transactions and eliminate human error. Bar codes are easily printed on standard printers to represent tracked items, people, shelves, cabinets, rooms and other locations.
- **RFID Technology:** FileTrail delivers the latest Gen 2 RFID tags featuring lower costs and better performance. Our pre-programmed tags provide a unique, unalterable ID for each item. RFID cuts your audit time by 80% and sounds the alarm when unauthorized removal is detected.
- **Configurability:** We configure your system to your needs before installation. You get all the configuration tools that make it easy for you to change and adjust your system without relying on a vendor for scripts or custom programming. You gain control with our unlimited classification system, unlimited number of user-defined fields, built-in label designer, and more.
- **Enterprise Scale:** More than just a departmental solution, FileTrail was architected to accommodate multiple-location agencies. Powerful security limits access between locations, while providing standardization, centralized administration and global oversight.

## Contact FileTrail Today!

For more information about the benefits of automating with FileTrail, contact your local FileTrail representative at:

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